



# E N Q U I R Y



IRQS

AN ISO 9001 UNIT

## HOOGHLY DOCK & PORT ENGINEERS LTD.

( A Government of India Undertaking )

SHIP BUILDERS – SHIP REPAIRERS – ENGINEERS

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:Enq. no. HP/PROJ/NW  
/79/07-08/E-79

: Date: 28.03.2008

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:Due Date: 10.04.2008

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To

M/s

Sealed Tenders are invited only from the reputed and experienced contractors for the following job (copy attached). Party should have valid paper document such as (1) Trade Licence (2) ESI & PF documents etc. as per Govt. Rules. Party should also have Govt. approved licence to work such type of electrical works and must have sufficient experience on such type of work.

Sealed Tenders are invited in two parts Part – I giving completion time on terms of payment, equipment-required etc. for completion of the job. Xerox copies of the valid paper documents and credentials should be submitted .

Part – II Price Bid only on the basis of unit/lump sum as mentioned in the enquiry.

Your quotation should reach us strictly on or before 10.04.2008 in a closed sealed cover mentioning our enquiry no. and due date.

Scope of work :-

Repair, overhauling, commissioning, including renewal of electrical and mechanical components (if required) of the existing HT(6KV) & LT(415) O.C.Bs and A.C. Bs along with its accessories, electrical Bus Bars Metering arrangements for Power Distribution System at Electrical Power House in N.W. (Please refer attached Annexure-I).

Contd. P/2.

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HDPEL's Scope of supply :-

Clear site, water and electricity, covered and secured place for storing.

## Contractor's Scope of supply :-

All tools & tackles, equipment as per the requirement to complete the job.

## NOTE :-

1. This tender may be downloaded from our website [www.hooghlydock.com](http://www.hooghlydock.com).
2. Offer should strictly conform as indicated in the scope of Work.
3. Quotation to be submitted in SEALED COVER with Enq. No. & Last Date of submission clearly marked on the cover.
4. Any quotation delivered to us after the last date of submission will not be considered.
5. Please give Quotation ONLY on the basis of unit/lump sum mentioned in the Enquiry.
6. Quotation may be rejected if there is any over writing IN THE offer without any signature.
7. All the statutory rules have to be complied with as per law of the land.
8. Management reserves the right to reject any or all quotations without assigning any reason thereof.
9. Job should be done at per direction of the Hd(P&M) or the authorized representative.

### 10. Liquidated Damage :-

Liquidated Damage @ 0.5% per week or part thereof, subject to a maximum of 5% of the value of the order would be charged in case of your failure to execute the job within the period, to be mutually agreed upon.

### 11. Risk Purchase Clause :-

In case of non-execution of the order by you, we would be free to execute the job from other sources at your risk & cost which will be recovered from you.

Contd. P/3.

12. In case of any dispute the decision of our Chairman and Managing Director of HDPEL would be final and binding on both the parties.
13. In case of Legal Dispute, the same would be subject to the jurisdiction of Calcutta High Court.
14. Completion time to be mentioned clearly and the job to be executed in normal working hours.
15. Performance Guarantee :-  
10% of the total value of the order will be kept as Performance Guarantee.
16. Party may send their representative to HDPEL, NW for assessing the job before submitting their final offer. In this regard party should contact HD(P&M) NW or his authorized representative from Monday to Friday between 10 A.M. to 4 P.M. by 27.03.2008.

Enclo.: As stated.

FOR HOOGHLY DOCK & PORT ENGINEERS LTD.,

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P.O. (PROJECT)

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## ANNEXURE – I

### SCOPE OF WORK :

Repair/servicing of Electrical Power Distribution appliances in the Electrical Power House in N.W.

1. To check and Repair/servicing of the H.T. i.e. 6KV A.C. Operational circuit Breakers including safety devices etc. along with Repair/Renewal of Electrical and Mechanical Components (if required, Replacement/Renewal including filtration of requisite graded oil of the O.C.Bs for proper operation.
2. To check and repair/servicing of the L.T. i.e. 415V/500V A.C. operational O.C.Bs and A.C. Bs including safety devices etc.. along with repair/renewal of electrical and Mechanical components (if required), replacement/renewal including filtration of requisite graded oil of the O.C.Bs, for proper operation.
3. Repair/servicing/renewal (if required) of the electrical meters along with its accessories linked with the above 25 nos. of O.C.Bs and A.C.Bs in the electrical Power House, i.e. voltmeters, Ammeters, C.T.s, , P.T.s under voltage coils over load coils, etc. including providing of calibration report. T.C. & G.C. as applicable for the above electrical items.
4. Electrical Bus Bar arrangement to be checked cleaned, tightening of bolts and nuts to be carried out during repair/servicing of the O.C. Bs and A.C. Bs linked with the electrical power distribution system at Power House in N.W.
5. Power capacitors along with electrical main switches to be checked, repaired renewed (if found necessary for replacement) to make proper functioning of the same.
6. Filtration of oil of the existing O.C.Bs to be done for further use in the electrical equipment.
7. The electrical and mechanical components to be supplied by the party during repair/servicing of the O.C.Bs and A.C.Bs in the Electrical Power House, to be supported by authentic documents i.e. T.C., G.C., calibration certificate as applicable and the items should be get approved from Q.C. & P&M department before use by the party.
8. Party have to be provide their own tools and tackles, testing apparatus, consumable goods, welding/gas cutting arrangements etc. during completion of the total work.
9. The total job to be performed maintaining minimum downtime keeping in view of providing of electrical power supply facilities for normal daily production in N.W.
10. Demarcation of the individual Breakers to be done for identification of the feeder lines.