



# E N Q U I R Y



IRQS  
AN ISO 9001 UNIT

## HOOGHLY DOCK & PORT ENGINEERS LTD.

( A Government of India Undertaking )

SHIP BUILDERS – SHIP REPAIRERS – ENGINEERS

:  
:Enq. no. HP/PROJ/NW/  
100/ 07-08/E-100

Registered Office : 1 R.N. Mukerjee Road, Kolkata – 700 001 : Date: 29.07.2008

Nazirgunge Works : P.O. Danesh Sk.Lane, Howrah – 711 109 :  
Phone : 2688 7474/76/78 :Due Date: 11.08.2008  
Fax : + 91-033-2688 6406 :  
e-mail : [hdpelnw@satyam.net.in](mailto:hdpelnw@satyam.net.in) :  
Website : [www.hooghlydock.gov.in](http://www.hooghlydock.gov.in) :

To  
M/s

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### **Sub: Supply and Installation of 1 No. Digital system Telephone Exchange with Connection of the line including Training of the Personnel**

Please quote us your lowest rate for 1 no. Automatic Telephone Exchange.

- 1] Your quotation should reach us strictly on or before 11.08.08 in a closed sealed cover maintaining our enquiry no. and due date on the left hand corner.
- 2] Quotation received after due date may not be considered.
- 3] If you are not interested please return this enquiry with endorsement 'NOT QUOTING' within the schedule date.
- 4] Tenderers will be received in 2(two) parts, i.e. Part – I shall contain technical specification and commercial terms & conditions and Part-II contain Price Bid only. All the 2(two) in sealed covers, Part – I and Part – II should be placed in another envelope duly sealed. HDPEL reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
- 5] Specification for Digital System Telephone Exchange
  - a] Minimum 4 nos. P&T lines to be used at a time.
  - b] Digital Exchange board with all the system available.
  - c] Back up battery for the system to be supplied by the vendor
  - d] Minimum 50 connection of the line
  - e] Operation with minimum man power.
  - f] Standard list of spares recommended for one years if any to be submitted separately and clearly mention whether free of cost or cost to be paid by Hooghly Dock & Port Engineers Ltd.

#### **Note**

Price and delivery at our works basis indicating all taxes, charges etc, if any.

Yours faithfully,  
for Hooghly Dock & Port Engineers Ltd.

P.O.(Project)

**Terms & Conditions:**

- 1] **TRAINING OF THE OPERATORS**  
Free training to the operators are to be provided at our works free of charge. The duration and the period of training are usually to be agreed by HDPEL and the tenderer
- 2] **SUPPLY AND COMMISSIONING**  
The supply and commissioning are to be carried out by the tenderer at our works.
- 3] **DELIVERY:** Immediate
- 4] **AFTER SALES SERVICE**  
This is an essential equipment. Preference will be given for prompt after sales service, preferably within 24 hour.
- 5] **PERFORMANCE GUARANTEE:**  
One year from the date of commissioning or 18 months from the date of supply whichever is earlier. You have to submit a Performance Bank Guarantee for 10% value of the Purchase Order and which will be in forced till the completion of performance guarantee period. The same will be returned against written request form the vendor after expiry of Guarantee Period.
- 6] **SECURITY DEPOSIT:**  
The successful tenderer shall have to be deposited 5% of the total value of the purchase order & Security Deposit in the form of Cash/Demand Draft or Bank Guarantee.
- 7] **LIQUIDATED DAMAGE:**  
In the event of delay in supply of the materials beyond the stipulated delivery period, L.D. @ ½% per week's delay or part thereof subject to a max. of 5% of the order value shall be imposed and recovered from bill.
- 8] **RISK PURCHASE:**  
In the event of failure in supply of the materials within stipulated period, HDPEL reserves the right to cancel the order and procure the same from any other source at your risk of cost.
- 9] **VALIDITY:**  
The Tender shall remain open for acceptance for a period of 30 days from the date of opening of the same. If before expiry of this validity period, the Bidder amends his quoted rates or tender, which will not be acceptable to HHPEL.