

PURCHASE ENQUIRY

HOOGLY DOCK & PORT ENGINEERS LTD.

(A Government of India Undertaking)
SHIP BUILDERS – SHIP REPAIRERS – ENGINEERS

Salkia Works: 6, Howrah Road, Salkia, Howrah-711 106



Registered Office:

1, R. N. Mukherjee Road,
Kolkata – 700 001



AN ISO 9001 UNIT

Post Box : 3 HOWRAH
Phone : 2665-9001 / 02/ 7355 / 56 / 57
Fax : +91-033-2665-9010
Email : hdpesw@satyam.net.in
Website : www.hooghlydock.gov.in

Reference No.: HP/PC/42 (10)/14Q/E-25

Date: 30.06.2010

Dear Sirs,

Please quote us your lowest rate for the following to be delivered free to our works

01) Your quotation should reach us strictly on or before **07-07-2010** in a closed sealed cover mentioning our enquiry no and due date on the left hand corner.

2) Quotation received after due date may not be considered.

3) If you are not interested please return this enquiry with endorsement 'NOT QUOTING' with the schedule date.

Yours faithfully,

for. HOOGLY DOCK & PORT ENGINEERS LTD.

Head (Purchase)

S.No	Description of Materials	Quantity	Price	Delivery Period
	Annual Maintenance Contract for Grass & Jungle cutting at Shipyard & Main Works. (Including Dry Dock) as per Annexure - A	30,000 Sqm (Approx)		

Annexure -A

Scope of Work

1. Cutting down/cleaning of grass & jungle at different place of SW premises through out the year Approx area = 30,000 Sq. Meters (Rate to be quoted per Sq. Meter Basis).
2. Cutting & cleaning of small plants/herbs from dry dock wall & side steps. The jobs to be done at least once in every month to keep the dry dock free from any plants. (Rate to be quoted @ lump-sum per month basis).
3. Cutting down of plants & trees from roof, parapet, wall etc. as and when required (Rate to be quoted on L. S. basis).
4. Cutting of branches of trees as required for proper illumination of Security lights and Crane movement. (Rate to be quoted on L. S. basis).

Payment terms :-

For Item No. 1, on actual measurement basis.

For Item No. 2, on monthly basis, based on actual work completion.

For Item No. 3 & 4, on completion of the contract period.

Notes: i) Plants & trees from roof, parapet, wall etc. are to be cut down as and when required during the contract period. Tools, tackles, cutting instruments are to be provided by the vendor.

- ii) Cutting of branches of trees as required for proper illumination of Security Lights & Cranes movement at Shipyard & Main Works.
- iii) This contract will be valid for a period of one year from the date of issue of Purchase Order and Contract price shall subject to no escalation.
- iv) Work to be carried out as and when required as per instruction of P&A Department & Head (SY) or his representatives (for Shipyard area).
- v) During the course of work, if the quality of performance found to be un- satisfactory, HDPEL reserves the right to cancel the Contract.

Contractor scope of supply:- Manpower, Supervisor, tools & tackles etc.
to complete the job in all respect.

HDPEL scope of supply :- Site clearance, water, electricity & crane facility if required.

Labour Licence :- Contractor should have valid Labour Licence.

ESI & PF Registration :- To be applicable as per Govt. rules.

Security Deposit :- 5 % of order value have to be deposited as a security deposit, which will be released in full on Completion & expiry of the contract.