

PURCHASE ENQUIRY

HOOGHLY DOCK & PORT ENGINEERS LTD.

(A Government of India Undertaking)

SHIP BUILDERS – SHIP REPAIRERS – ENGINEERS

Salkia Works: 6, Howrah Road, Salkia, Howrah-711 106



Registered Office:

1, R. N. Mukherjee Road,
Kolkata – 700 001



AN ISO 9001 UNIT

Post Box : 3 HOWRAH
Phone : 2665-9001 / 02/ 7355 / 56 / 57
Fax : +91-033-2665-9010
Email : hdpesw@gmail.com
Website : www.hooghlydock.gov.in

LIMITED TENDER ENQUIRY

(SALKIA WORKS)

Tender Enquiry No.: - **HDPEL/ SW/ CAP /WC/10-11/ 20**

Date:16.04.2010

Dear Sirs,

Please quote us your lowest rate for the following to be delivered free to our works.

1. Your quotation should reach us strictly on or before **28.04.2010** in a closed sealed cover mentioning our Enquiry no and due date on the left hand corner of the Quotation and Envelope,
2. Quotation received after due date will not be considered.
3. If you are not interested please return this enquiry with endorsement 'NOT QUOTING' within the schedule date.

Yours faithfully,
For HOOGHLY DOCK & PORT ENGINEERS LTD.

B.DAS

Head (QC & Project)

Qty	Description of Material	Unit Price	Price	Delivery
5 nos.	Procurement of new, 40 Liters capacity Water Coolers, Model – VOLTAS TUSHAR, MAKE: VOLTAS			

Note: -

1. The vendor to submit details of the subject items in form of brochure & costs. (Per unit basis)
2. The Vendor to commission of the water cooler – Voltas Tushar 40 Liters cap. at our site to the full satisfaction of Head (P&A)/SW, free of cost
3. The vendor to obtain Receipt & Acceptance Report from Head (E&M).
4. To provide standard Guarantee for the subject items with standard Guarantee period
5. Free servicing to be provided free of cost during the Guarantee period.
6. Inspection: - By our Head (E&M) or his authorized representative at your premises / HDPEL(SW)

General Condition (Limited Tender Enquiry)

1. Your Offer should remain valid for a minimum period of 60 days.
2. HDPEL's standard L.D. and Risk Purchase Clauses will be applicable (available in the Website & Pur. Depts. HDPEL (SW))
3. In price computation, Taxes / Duties etc as applicable must be shown separately.
4. Delivery to be within **7** days from the date of issue of P.O. / L.O.I.
5. Payment term 30 day's credit.
6. Guarantee / Warrantee etc to be mentioned clearly.
7. Calibration / Test / Inspection / Other Certificate(s) as applicable.
8. Any other Condition if applicable to be clearly indicated.
9. HDPEL reserves the right to reject any Quotation or Part without assigning any reasons thereof.