

NOTE :-

1. Offer should strictly conform to specification, indicated above.
2. Quotation to be submitted in SEALED COVER with Enq. No. & Last Date of submission clearly marked on the cover. **Offer to be submitted in 2-part bid, part-I to consist the 'Techno-commercial bid' and part - II the 'Price Bid'.**
3. Any quotation delivered to us after the last date of submission may not be considered.
4. Please give Quotation. ONLY on the basis of Unit mentioned in the Enquiry.
5. Quotation may be rejected if there is any OVER WRITING in the Offer.
6. Price preference to Govt. undertakings, S.S.I. Units may be considered as per standard Regulations.
7. Management Reserves the right to reject any or all Quotations without assigning any reason thereof.

OTHER TERMS AND CONDITIONS

1. DELIVERY / EXECUTION is to be made/carried out at our Works.
2. **Security Deposit** :- Contractor has to submit a Bank Guarantee [in the format of HDPEL, to be collected from our accts. Deptt.] from a nationalised bank; for an amount equivalent to 5% of the total P.O value towards Security Deposit within 7 days from the date of receipt of the order. This amount will be released to the contractor on successful completion of the job subject to submission of the Performance guarantee @ 10% of the P.O value.
3. **PERFORMANCE GUARANTEE**: Contractor will have to provide a performance guarantee to the extent of 10% of the value of the order in the form of a bank guarantee [in the format of HDPEL, to be collected from our accts. Deptt.] from a nationalised bank; prior to submission of your final bills. We would retain the same as Performance Guarantee. On your written request this Performance Bank Guarantee would be returned to you after expiry of Performance Guarantee period, which is **6 months** from the date of completion of the job.
4. **LIQUIDATED DAMAGE**: Liquidated damage @1% per week or part thereof, subject to a maximum of 10% of the value of the order would be charged in case of your failure to execute the job within the delivery period, to be mutually agreed upon.
5. **RISK PURCHASE CLAUSE**: In case of non-delivery/non-execution of the order by you, we would be free to execute the job from other sources, at your risk & cost which will be recovered from your pending and/or future bills with a penalty of 10% of such cost.
6. In case of any dispute the decision of our Chairman and Managing Director would be final and binding on both the parties.
In case of Legal Dispute, the same would be subject to the jurisdiction of Calcutta High Court.
NOTE: Specific clauses for payment etc. would depend on the nature of job.
7. Management reserves the right to reject any or all Quotations without assigning any Reasons thereof.
8. Please mention your **PF and ESI registration nos.** in the offer. **This is mandatory.**
9. All statutory deductions e.g., ESI, PF, Income Tax, work content tax etc., will be made as per rules.