

ENQUIRY

HOOGHLY DOCK & PORT ENGINEERS LTD.

(A GOVT. OF INDIA UNDERTAKING)

UNIT : NAZIRGUNGE WORKS

P.O. - D.S. Lane, Howrah 711 109

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Enquiry No. 10/E/0012/10-11/ PPC

Dated : 21/05/2010

To,

You are invited to quote for the following work to be executed at our Works at Nazirgunge, Howrah - 711 109.

For Hooghly Dock & Port Engineers Ltd.

Head. [PPC]

Last date of submission : 04/06/2010 – Extended Up to 28/06/2010

Scope of work : Subcontracting for Chequered plate platform in Engine Room, Pump Room and 4 nos. Stores.

HDPEL scope of supply : All raw material, working space & storage space, water, power supply, material handling facilities for shifting materials.

Contractor's scope of supply : Qualified Supervisors/Site in-charge, IRS certified welders, adequate number of workmen, Consumables like class-approved electrodes, Oxy-acetylene gases, grinding discs, and other materials required for completion of jobs, welding machines with accessories, gas set arrangements, grinding machine, other equipment necessary for shipbuilding, tools & tackles, electrical mains and other materials.

Completion Time:

To commence work as per our intimation and to be completed within one month from the date of intimation and subject to site clearance.

Inspection: By SBR and Quality Control Department of HDPEL.

Note:-

1. PREVIOUS EXPERIENCE OF SIMILAR TYPE OF WORK RELATED TO SHIP BUILDING JOB SHOULD BE SUBMITTED ALONG WITH THE '**TECHNO-COMMERCIAL BID**'.
2. Quotation to be submitted in SEALED COVER with Enq. No. & Last Date of submission clearly marked on the cover. **Offer to be submitted in 2-part bid-part-I to consist the 'Techno-commercial bid' and part - II the Price Bid**'.
3. Any quotation delivered to us after the last date of submission may not be considered.
4. Quotation may be rejected if there is any OVER WRITING in the Offer.
5. Other major terms and conditions are as per Annexure - I
6. Price preference to Govt. undertakings, S.S.I. Units may be considered as per standard Regulations.
7. Management Reserves the right to reject any or all Quotations without assigning any reason thereof.

Hooghly Dock & Port Engineers Ltd.

Nazirgunge Works.

MAJOR TERMS AND CONDITIONS

1. DELIVERY / EXECUTION is to be made/carried out at our Works.
2. Security Deposit :- Contractor has to submit a Bank Guarantee [in the format of HDPEL] for an amount equivalent to 5% of the total P.O value towards Security Deposit within 7 days from the date of receipt of the order. This amount will be released to the contractor on successful completion of the job subject to submission of the Performance guarantee @ 10% of the P.O value.
3. PERFORMANCE GUARANTEE: Contractor will have to provide a performance guarantee to the extent of 10% of the value of the order in the form of a bank guarantee [in the format of HDPEL] prior to submission of your final bills. We would retain the same as Performance Guarantee. On your written request this Performance Bank Guarantee would be returned to you after expiry of Performance Guarantee period, which is **6 months** from the date of completion of the job.
4. LIQUIDATED DAMAGE: Liquidated damage @1% per week or part thereof, subject to a maximum of 10% of the value of the order would be charged in case of your failure to supply the materials within the delivery period, to be mutually agreed upon.
5. RISK PURCHASE CLAUSE: In case of non-delivery/non-execution of the order by you, we would be free to procure/execute the materials/job from other sources, at your risk & cost which will be recovered from your pending and/or future bills with a penalty of 10% of such cost.
6. PAYMENT TERMS: Within 30 days after submission of certified bills with work done certificate. Work done to be certified by Head (SBR) or his authorized representative, and Head (QC) or his authorized representative. The bills to be certified by Head (SBR) or his authorized representative.
7. In case of any dispute the decision of our Chairman and Managing Director would be final and binding on both the parties.
In case of Legal Dispute, the same would be subject to the jurisdiction of Calcutta High Court.
NOTE: Specific clauses for payment etc. would depend on the nature of job.
8. Management reserves the right to reject any or all Quotations without assigning any Reasons thereof.
9. Please mention your PF, ESI and Service Tax registration nos. in the offer. This is mandatory.
10. All statutory deductions e.g., ESI, PF, Income Tax, work contract tax, Service Tax etc., will be made as per rules as applicable.